

## **P&F Minutes**

**Date:** Wednesday 24<sup>th</sup> May 2023

**Time:** 7pm

Face to Face – LARC

Prayer: Chris Franklin

Attendance: Cheryl Walsh, Chris Franklin, Mel Chidgey, Suzanne Simpkins, Lorraine Hughes, Aida Reyes Cruz, Maria Palma, Ashleigh Masia, Christie Kissane, Eileen Matson, Gemma Haskell (via zoom), Kristy & Glen Caller(via zoom), Lilly Gardner(via zoom)

Apologises: Nick Carbonara

**Principal's Report – See attached.**

**Business from previous minutes**

### **General Business Items**

- Whole school BBQ. Great attendance. Having one for the whole school was successful.
- Mother's Day breakfast. Time is good. Will look at alternatives to serve instead of a sausage sizzle.
- Athletics carnival to be held on June 9. P & F will open canteen for snacks and drinks.
- Easter raffle raised \$1600.
- Mother's Day raffle raised \$720.
- P & F are to spend some funds on rejuvenating the top playground. A \$20,000 limit has been agreed on. Looking at repainting the mural. P & F will meet with the SRC for feedback and other ideas from the students.  
P & F to advice/update the school about funds raised and what they are spent on. Perhaps via a notice board on the playground.
- 2<sup>nd</sup> Hand Uniform Shop. There seems to be some confusion in the school community about how this operates. Previously money has been spent on sports equipment and uniforms for sports teams when attending competitions and gala days. P & F has agreed to spend future funds on the Year 6 sports shirts.  
Will look at a way to promote how the uniform shop helps the school. This will hopefully increase donations.
- Thank you to Rachael Playle for all her years of service and dedication to the P & F.

- Newsletter review. A survey has been sent out regarding the relevance of the newsletter. Some ideas suggested were to have an end of term newsletter with all the highlights and news from the term, continue with the weekly updates, and perhaps a start of term update advising of events that are scheduled for the upcoming term.
- School Disco 2<sup>nd</sup> June. Everything ready to go. Risk assessment done, Emma booked in for music, plenty of volunteers plus spares. Canteen will be open and glow sticks to be sold. Front gate sign in sheet will be in alphabetical order to make sign in/sign out easier. Students will be asked to bring in a gold coin donation for mini vinnies.

#### **Canteen**

- Fruit cups will not be sold in the infant's canteen as teachers are saying the children cannot finish eating them. Christie has found an alternative that is in a pouch. Will trial these with a look at having them replace the fruit cups. This will also eliminate the need to purchase spoons.

#### **Fundraising**

- Future raffles to be held online. Mel to investigate cost and how this could work.
- Instead of a parent fundraiser, a social gathering for the 12<sup>th</sup> August. Mel will look at quotes for a room to hire. Possible locations Gosford RSL, Erina Leagues, Davistown RSL. P & F to pay for finger foods. \$5000 budget has been set.
- Father's Day Stall. Prices from current supplier have increased. Suz will look at other suppliers to keep the price the same.
- Fundraising Event. Looking at a student fundraiser to be held at the end of term 3. Perhaps a colour fun run or walk a thon. Will raise at next P & F meeting for discussion.

#### **Other Business**

- Gemma has attended a CSPB Parent Rep Meeting. They are still looking at fundraising guidelines to tighten up what funds can be spent on. No decision has been made.

Next P&F Meeting Wed 16<sup>th</sup> August 2023 at 7 pm

Term 3 Exec Meeting 11<sup>th</sup> August 2023 at 8:45 am

Meeting Closed: 8:18pm.