

## P&F Minutes



**Date:** Wednesday 2<sup>nd</sup> June 2021

**Time:** 7:08pm

**Attendance:** Cheryl Walsh, Chris Franklin, Amanda Yates, Gemma Haskell, Lorraine Hughes, Suzanne Simpkins, Nick Carbonara, Rachael Playle, Angela Stitt, Marie Walsh.

**Apologises:** Louise Bridekirk,

**Prayer:** Mr Chris Franklin

### General Business Items

#### Previous meeting minutes passed – Ange and Nick

Item	Discussion	Action
Principal Report	<p>45 Kindy enrolments interviews have been lined up. Playgroup started last week. 3 more playgroup to come and transition to school to start in term 4.</p> <p>Preschool morning tea to be hosted by the school with 8 preschools in attendance.</p> <p>Open classrooms occurred last Tuesday and it was a great opportunity to get Parents into the classroom.</p> <p>Community Grant NSW Government – Applied for a Ninja Course. \$96,000. P&amp;F to contribute.</p> <p>Diocese – Danny Casey – Towards 2025. Leaders have been working on this and will be communicated to staff.</p> <p>School Maintenance –St Patricks will have work to the school in March 2022. Not sure what the work will look like at this stage. Gates are nearly installed and parents will be able to buzz over to the office to unlock the gate.</p>	
President Report	<p>Events held so far this year by the P&amp;F. All very successful.</p> <p>Mothers Day Stall</p> <p>St Pats Green Jelly Day.</p> <p>Easter Raffle.</p> <p>Please see general business items for further report items.</p>	
Treasurer Report	See Report	
CSP Report	<p>All schools in the diocese attend, not just Central Coast cluster.</p> <p>Shared ideas and feedback</p> <p>-A lot of schools are not having newsletters anymore.</p> <p>-Mystery Movie night.</p> <p>-Hampers and Pamper packs to be donated to local refuges for Mothers and Fathers days</p> <p>School open days – current and new families invited at once.</p> <p>Each school has a marketing coordinator (Lisa Haines)</p> <p>New guidelines and fact sheets to be distributed soon regarding what P&amp;F funds can be spent on within the school.</p> <p>Parent Leadership meeting at Pennant Hills 16<sup>th</sup> June 2021.</p> <p>Inclusiveness – make sure when you have fundraisers that everyone is being catered for.</p>	<p>Wait until new guidelines are issued and communicate with the P&amp;F.</p> <p>Send a representative from St Pats P&amp;F to Leadership meeting</p>
School Volunteers	<p>Feedback from parents - If parents are working in the school canteen they are not being chosen to go on school excursions. This is not the case. All parents' names are put into a hat. If a parent has been selected to go on an excursions they may not be included in the lottery for the next time if many parents have offered to help.</p>	Cheryl to communicate in the newsletter
Uniform Request	Girls short sleeve shirts – Cheryl very open to add this option to the uniform	Rachael & Cheryl to discuss with Alinta
Playground Update	P&F have allocated funds to go towards playground renovations (Infants) and new equipment (Ninja Course, Primary). 3 quotes need to be obtained before we proceed.	Cheryl to obtain 3 quotes and plan for the equipment
Stall at the Markets	<p>We will not be charged for an entry fee. BBQ?</p> <p>Winter sport is a factor with getting volunteers.</p>	Bring any ideas to the next meeting.
Spending of P&F money for 2021	Spend what is in the bank account this year and commit the money so that it does not go into general reserves. All agreed money had been allocated for the new playgrounds.	Cheryl will get 3 quotes and money has been committed.

Canteen and Survey Update	<p>New freezer has been purchased. Suggestions for canteen have come in from parents but they are menus that are being run with a canteen manager.</p> <p>If a more complex menu including sandwiches and fresh fruit are to be included as part of the menu we cannot do it without more regular volunteers.</p> <p>Standard and rolling order each week to be placed and stopped 2 weeks out before the end of term to get rid of stock.</p>	<p>Go through the survey and respond to the feedback.</p> <p>Follow up with parents that have said they will volunteer and lock in their day. Send home a canteen newsletter with each student.</p> <p>Louise to contact the office and place an order first thing in the morning</p>
Red Canteen Day	<p>Give suggestions Cup of fairy floss? Lollies 18<sup>th</sup> June 2021 Pyjamas day.</p>	
Fundraising Ideas and Updates	<p>- Bingo Night Venue organised. 40 prizes received. 10 games to play. Saturday 24<sup>th</sup> July 6:30pm for 7pm start. Terrigal Bowling Club. Cost \$15.00 Tables of 8 Max 90 people</p> <p>- Father's Day Stall Next meeting.</p> <p>- Thompson Pies Fundraising. Delivery has to happen on a Friday. If the items can be stored out of the fridge then can go ahead.</p> <p>- Wine Fundraiser/Tasting Discuss at next meeting</p> <p>- Kids Disco Quotes to be given to Nick. 3 quotes are given and we have accepted Emma's quote. She has been used before we are happy for her to do it.</p> <p>- Colour/Slime Fun Run Next meeting – Tentative Date 29<sup>th</sup> October</p> <p>- Christmas Raffle Next meeting</p> <p>- McDonald's Put on the agenda for next year</p> <p>Showbags Easter time. Bags cost \$4.99 and any price can be put on it.</p>	<p>Tickets on sale soon.</p> <p>Discuss at next meeting</p> <p>Look at options that do not require refrigeration</p> <p>Discuss at next meeting</p> <p>Nick to organise payment and accept quote</p> <p>Amanda to look at no outlay and online fundraising options</p> <p>Next year</p> <p>Discuss at next meeting</p>

#### Other Business

Lauren Lewis	Thank you for the leaving voucher.	
Sporting Equipment	<p>Payment from the uniform shop. Purchase of sports equipment. \$2000 approved. Netball dresses to be looked at being purchased.</p>	Sports equipment order to be put in.

Meeting closed: 8:33pm

Next meeting – Wednesday 25<sup>th</sup> August 2021

Tues 24<sup>th</sup> August 2021 (executive meeting)