



**Minutes for Term 4 P&F Meeting
Tuesday 27th November 2018**

MEETING OPENED: 6:30pm

Opening Prayer: All, led by Michelle Perry

Record of Attendances: Ange Stitt, Katie Talbot, Emma Paulley, Carmen Hartz, Gemma Haskell, Cheryl Walsh, Michelle Perry, Nick Carbonara, Suzanne Simpkins

Apologies: Nicole Patrick, Rachael Playle

Previous Minutes Accepted: Katie Talbot, 2nd Nick Carbonara

PRINCIPAL'S REPORT

Please see report attached.

Carmen Hartz also attended the meeting to speak about bring your own device (BYOD). The school will be investigating the option for BYOD for the year 4 students in 2021. In preparation for this, teachers will begin their journey into using IPADS effectively as a tool to enhance education.

The P&F moved a motion for P&F monies, to the value of \$32,000 over 2 years, be used towards assisting the school with paying for classroom iPads. Angela Still put it forward. Nick Carbonara 2nd. The vote was unanimous. P&F will contribute \$32,000 over 2 years to assist with purchasing school iPads.

P&F PRESIDENT'S REPORT

Please see report attached

P&F TREASURE'S REPORT

Please see report attached

GENERAL BUSINESS

Christmas Raffle

- Committee confirmed they were happy with the prizes donated for the Christmas raffle: hams, restaurant voucher and voucher of choice
- Ticket prices will be the same as the Easter raffle for 2018
- Prizes to be drawn during the thank you morning tea or final assembly

Mini Fete

- Rachael Playle to investigate the costs associated with holding a fete and report back to the P&F in the Term 1 meeting of 2019

QUESTIONS OR COMMENTS

- If you have a suggestion or feedback for the P&F please email: spg@dbb.org.au

P&F Annual General Meeting & Term meeting: Term 1, Thursday 14th March @ 7:00pm – Infants Campus

P&F Executive Meeting: Term 1, Friday 8th March @ 8:00am, Cheryl's Office

CLOSE: 7:40pm

2018

Principal's Report Term 4 2019

- Kindergarten Transition finished. We have 49 Kinders for 2019 and although there are more Year 6 students leaving our enrolments numbers are staying the same at around 370.
- Teachers have been finalised but now that Jacqui is going to Lake Munmorah next year. We have advertised internally for an REC. This will close tomorrow. So hopefully we will know who has this position by the end of the week.
- COMPASS Update: we are progressing with what we have been doing and were hoping to have all parents on COMPASS by Week 8. They are experiencing some difficulties with different aspects at present. We are hoping to have the MAI/Best Start Interviews available through COMPASS but we are not sure this will happen.
- Technology Update: IPADs and BYODD. CSO has organised leasing of IPADs over two years. School cannot sustain the cost of this and we will be looking at BYODD for 2021 for Year 4. We are meeting next week with CSO about PL for staff next year to assist with the introduction of BYODD.
- The Colour Fun was a great success. About \$6000.00 was raised, once costs were taken out. Does anyone have any suggestion about what we can do next year as a major fund raiser.
- Movie Night – 28 families had ordered tickets. Orders for 70 (I think).
- The end of the year is fast approaching with a 'Thank you' morning tea on Friday 14/12 around 10.15am following our 9.30am Special Awards Assembly.
- We have a quote for \$45000 - \$50000 to refurbish the classrooms on the Primary side. I have emailed CSO to see when this work can begin. At present we are refurbishing the Coordinator/REC Office to a more updated room for meeting etc. We are also looking at updating the Infants Admin Front to accommodate prams.
- Dates for 2019:
 - Staff Tuesday 29/1 - MAIs and Best Start from 12pm.
 - Wednesday 30/1 - MAIs and Best Start.
 - Thursday 31/1 – Years 1 – 6 start, Kinder – Best Start.
 - Friday 1/2 – Kinder Best Start.
 - Monday 4/2: Kinder start.
 - Swimming Carnival – 12/2
 - Welcome BBQ Friday 22/2

President's Report
Term 4 2018

A big term yet again for all involved in the P&F. Since the last meeting we have held a fruit Frenzy day in the canteen, selling lots of yummy fresh fruit items. The children absolutely loved this. All the fruit was donated by Year 2 parents so total profit. We didn't separate this total from the weekly canteen takings however it was a very successful day and one in which I'd love to do every term. The Footy Meal Deal was also successful and the kids always love a theme day. A very easy day in the canteen as well!

We treated the Teachers in week 2 to a special thank you lunch for the great work that they do for our children. The teachers were very grateful and really enjoyed the lunch put on for them.

The Casey's Toys fundraising night was a massive success even though Rach only had about 17 people turn up. A total of over \$900 was raised. These vouchers can now be used for our Christmas Raffle and other prizes throughout next year. Thank you to Rach Playle for organising such a successful night.

The Colour Fun Run last Monday was another great day where the children had an absolute ball. Their little faces were filled with so much happiness. It was so lovely to see. Money is still coming in after this event.

Our Christmas Movie night ticket sales are not as big as we had envisaged for this Friday but we are hoping that a few families might buy at the last minute. Like canteen, volunteers are nearly non-existent and it's a shame we have to keep begging for parent help.

Another thank you to Jen Madden and her helpers, Katie and Sam, for running the morning teas for the new Kindy parents over the 4 weeks. The canteen volunteers on those days were very helpful too. The new Kindy parents were very thankful for a cuppa and a nice slice each week. Lots of smiles and promises to help out. Watch this space!

Till next year, all the best for your Christmas and New Year.

Ange

**ST PATRICK'S CATHOLIC PRIMARY SCHOOL
P & F ASSOCIATION
FINANCIAL REPORT TERM 4**

CANTEEN

Summary of movements on canteen account:

	Opening Bank Balance 1 January 2018		\$22,415.81
Add	Profit from Canteen operations	12,670.56	
	Interest Income	13.20	\$ 12,683.76

			\$35,099.57
Less	Donation to P & F Association Account	12,486.37	\$12,486.37

	Adjusted Bank Balance as at 26 November 2018		\$22,613.20
Add	Supplier invoices awaiting authorisation		\$ 598.95

	Actual Bank Balance as at 26 November 2018		\$23,212.15
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During The period a donation of \$12,486.37 was made to the P & F Association account to assist in the payment of the renovations to the canteen.

As at 26 November 2018 the outstanding invoice awaiting authorisation are Thompsons Pies for \$66.78, Impulse Foods for \$510.77 and Ange Stitt Reimbursement for \$22.00 a total of \$598.95.

P & F ASSOCIATION

Summary of movements on fundraising account:

	Opening Bank Balance 1 January 2018		\$25,344.82
Add	P & Levies received	24,464.92	
	Profit from Eater Raffle	1,438.53	
	Profit from Mother's Day	1,172.40	
	Profit from Disco	943.35	
	Profit from Trivia Night	2,633.00	
	Profit from Father's Day Raffle	545.10	
	Expenses Teachers Appreciation and Grandparents	(236.22)	
	Donation from Canteen Account	12,486.37	
	Interest Income	20.75	\$43,468.20

			\$68,813.02
Less	Audit fee paid	330.00	
	Merchant Fees	20.18	
	Gifts	65.00	
	Donation to School	42,500.00	\$42,915.18

	Bank Balance as at 26 November 2018		\$25,897.84
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During the period a donation of \$12,486.37 was received from the canteen account.

Total payments of \$42,500 have been made to the school to reimburse for the renovation of the canteen. The school has been fully reimbursed.