



**St Patrick's Catholic Primary School P &F
Minutes for Term 3 Meeting
Wednesday 19th September 2018
Infants Campus Staffroom**

MEETING OPENED: 7:00pm

Chairperson: Angela Stitt

Record of Attendance: Gemma Haskell, Rachael Playle, Angela Stitt, Nicole Patrick, Katie Talbot, Suzanne Simpkins, Nick Carbonara, Michelle Cormack, Michelle Perry, Cheryl Walsh

Apologies: Jennifer Madden, Emma Paulley-Hughes, Sharon Bevan

Correspondence IN: 3 emails from parents regarding the Father's Day stall 2018

Correspondence OUT: Nil

REPORTS

PRINCIPALS REPORT: Please see attached
PRESIDENT'S REPORT: Please see attached
TREASURER'S REPORT: Please see attached

GENERAL BUSINESS

Compus Update: Training for Parents - What you need to know

Trivia night, Term 3

A very big thank you to: Emma Paulley-Hughes for organising the trivia night, Mel Chidgey for arranging the prizes and to our quiz master

The following feedback and suggestions were provided:

- Let's hold this again in 2019
- Prizes were very generous. Not everyone should win a prize
- Prizes sold very early in the evening, suggested to stagger access to prizes throughout the night
- Provide more notice advertising the event to allow people time to book in babysitters
- The winning table needs a prize, something small such as chocolate or bottle of wine
- More school prizes eg. an activity with a teacher – cupcakes with Miss Perry etc
- Major prizes to be advertised early and people who are unable to attend should be able to place a bid.

If you have any additional feedback please email it to: speg@dbb.catholic.edu.au

Caseys Toys Warehouse, Christmas Shopping Night

Date: Thursday 15th November from 6:00pm

What: School Fundraiser. A percentage of items purchased will be donated to St Patrick's in the form of gift vouchers

Coordinator: Rachael Playle – **please rsvp your attendance to Rachael on rach380@hotmail.com by Tuesday 13th November**

Includes: Canapes and drinks

Expression of Interest – 2019 Events

An expression of interest survey will be sent out to parents in Term 4 to gauge interest for 2019 P&F events:

- Parents Night Out
- McDonald's Fundraiser
- School Fete
- Bingo Family Night

Next P&F Meeting: Term 4, Week 7 – Tuesday 27th November @ 6:30pm, followed by dinner at the Elanora Hotel

P&F Executive Meeting: Term 4, Week 5 – Thursday 15th November @ 9:00am, infants campus

MEETING CLOSED: 9:05pm

Principal's Report term 3 2018

- Thank you to the P & F for their support so far this year and to the parents who supported the CCC Athletics, Trivia Night, Father's Day Celebrations.
- This term we have been firming our SIP Goals from the School review in Term 2.

Our Three Year Goals are:

1. **Teaching and Learning:** To develop a community of thinkers to maximise student learning potential.
 2. **Mission:** To develop students' faith and spirituality through a deeper understanding of and response to scripture
 3. **Pastoral Care:** To strengthen students overall wellbeing within a positive school environment by building their Social Emotional Learning (SEL) competencies.
- This term also saw my Contract Renewal. This was a very affirming processes and I would like to thank the parents who completed the online survey and those who were interviewed. Part of the process was also to give me some recommendations to work on over the next 4 years.
 - Michelle has been busy organising the details for the Colour Fun Run next term. The powdered colours have been ordered and should be delivered shortly.
 - Our Kindergarten enrolments are strong for 2019, with 52 confirmed. Our Transition Program will continue this year with four Friday mornings in November.
 - COMPASS Implementation has been quite smooth, with some areas being identified as needing work. The Kiosk is up and running on the Infants side and if anyone has any ideas as to how we can get the Primary parents on board that would be great. For example do we make the parents work across to the Infants side first before taking or collecting their children!! There are some training/information sessions coming up. If parents could encourage the parents to attend one of these sessions that would be great.
 - We had the concert this term which was a great success again. Thank you to Suzie, Libby and Miss Michelle. We used an online company to allocate seating, this worked really well. We hoped it would alleviate the early queuing up but people still came very early and queued. Suzie will organise a google site for parents to see and print photos of their children in the concert.
 - NAPLAN results are in and we are happy to say we are above state average in all areas, particularly our Year 3 cohort.
 - Fathers Day celebrations went well. The breakfast was bigger and better as ever, followed by the beautiful Mass and games down at the park.
 - The Book Fair went well, not as good as last year but Mrs Hartz was happy with everything and Thankful to the parents who purchased books for the school libraries.

- We have had Surf Life Saving Talks, Netball and Soccer Gala Days, Start Smart (financial education program) and Public speaking this term. The Seasons program has started and our Year 5's won the Science Award at the St. Edward's Enrichment day
- Coming up in term 4 we have excursions for Kindergarten, Year 5 and Year 4. The Year 5 Camp at Vision Valley will be on 21st -23rd November. We will have surf days for the primary classes and swimming lessons for year 1 and 2. The Colour Fun Run will be Friday 2nd November, sponsorship forms go home in week 10 this term.
- Grandparents Day is Friday 26th October. We will have open classrooms in the morning followed by 9am Mass, morning tea then assembly.
- Graduation is Thursday 6th December at 6.30pm – Year 5 parents host the evening supper.
- I will be on LSL for week 10 but Michelle is here to look after everyone.
- The Tell Them from Me Survey has been sent to parents with children in Year 4 – 6. My apologies for the confusion earlier in sending it to all parents. The students in Year 4 – 6 will complete the survey next week at school. Teachers will also complete the survey. The data from the surveys will be used to assist the school in changes that may need to be made.
- Next Term we have Grandparents Day on 26th October. This will be a mass, open classrooms and morning tea. Possibly an early Assembly.
- The staff have been reviewing a number of items in our Behaviour Management procedures. One of the major changes for 2019 will be the removal of the weekly PBL scores. These will be replaced with Learning and Personal Goals for the students.
- We have received our Staffing for 2019 with 14 classes. I am in the process and finding out what our current teachers are doing in 2019 and any Ads for teaching positions will be placed in late September. At present I am unsure of exactly what is happening for next year.
- We need to firm up details for the Movie Night organised for 30th November. The parish has already paid the Licencing Fee, which I have said the school will cover. Entry cost per family will depend on the cost of the licencing fee (\$200.00) and the cost of projecting. We thought pre-ordering of Sausage Sizzle, with drinks, snacks, tea & coffee(free) with slices as suggested items to sell.

Thank you for your continued support

Cheryl

St Patrick's P&F President's Report
Term 3 2018

We've had a very productive term! We have made lots of money from our very successful trivia night and Father's Day Raffle. Our Trivia night was again fantastic, a wonderful community celebration. Kev, our host was very entertaining and we hope we can nab him again for any future nights.

Our Father's Day Raffle wasn't taken as well as we had hoped. We had three letters of complaint come through and big group chats on facebook on various year pages with regards to not holding a stall. We had explained via newsletters the reasons behind this change for this year, however we didn't please everyone. By having a raffle and using all the old stock in the cupboard from previous years, our profit was 100%. There was no outlay for any of the prizes. 38 prizes in total and the winners were quite excited with their prize. A few mums mentioned that they loved the idea of the activities with the dads and hoped something similar could be arranged for Mother's Day next year.

Canteen is still desperate for helpers, this term having to close on a few occasions for lack of volunteers. This term we held a fruit frenzy day with Year Two and some Year Fours donating all the fruit so again, 100% profit. The children absolutely loved it and wiped us out. Hoping to do more of these days in the future and maybe ask a different year group to donate the fruit for these.

Looking forward to a great term 4.

Ange Stitt

**ST PATRICK'S CATHOLIC PRIMARY SCHOOL
P & F ASSOCIATION
FINANCIAL REPORT TERM 3**

CANTEEN

Summary of movements on canteen account:

	Opening Bank Balance 1 January 2018	\$22,415.81
Add	Profit from Canteen operations	9,254.14
	Interest Income	8.32
		\$ 9,262.46
		\$31,678.27
Less	Donation to P & F Association Account	12,486.37
		\$12,486.37
	Adjusted Bank Balance as at 19 September 2018	\$19,191.90
Add	Supplier invoices awaiting authorisation	\$ 1,656.21
		\$20,848.11
	Actual Bank Balance as at 19 September 2018	\$20,848.11

During The period a donation of \$12,486.37 was made to the P & F Association account to assist in the payment of the renovations to the canteen.

As at 19 September 2018 the outstanding invoice awaiting authorisation are Thompsons Pies for \$69.08, Impulse Foods for \$1,542.78 and Central Coast Confectionery for \$44.35 a total of \$1,656.21.

P & F ASSOCIATION

Summary of movements on fundraising account:

	Opening Bank Balance 1 January 2018	\$25,344.82
Add	P & Levies received	20,997.97
	Profit from Eater Raffle	1,438.53
	Profit from Mother's Day	1,172.40
	Profit from Disco	943.35
	Profit from Trivia Night	2,633.00
	Profit from Father's Day Raffle	545.10
	Donation from Canteen Account	12,486.37
	Interest Income	15.31
		\$40,232.03
		\$65,576.85
Less	Audit fee paid	330.00
	Merchant Fees	20.18
	Gifts	65.00
	Donation to School	42,500.00
		\$42,915.18
	Bank Balance as at 18 September 2018	\$22,661.67

During the period a donation of \$12,486.37 was received from the canteen account.

Total payments of \$42,500 have been made to the school to reimburse for the renovation of the canteen. The school has been fully reimbursed.