



St Patrick's Catholic Primary School P&F Association

Minutes for P&F Meeting – Term 4, 2014 Thursday 23 October 2014

Chairperson: Rachael Brady

Meeting opened: 7.40pm

- **Record of Attendances** – Rachael Brady, Annabel Cockerton, Julia Conroy, Michelle Cormack Patti Cox, Nicole Cumming, John Malicki, Michelle Perry, Adrienne Prazauskas

Apologies – Renee Heaney, Angela Stitt

NB – Insufficient numbers for a quorum. General discussion only. Any matters that require a vote will be held over until term 1, 2015.

- **Confirmation and acceptance of previous AGM minutes** – accepted Annabel Cockerton, 2nd Adrienne Prazauskas
- **Presidents Welcome – Rachael Brady**
 - Thanked everyone in attendance for their ongoing support
 - Meetings should go no longer than 2 hours with the aim of completing all meetings by 9pm
 - Each agenda item should go no longer than 10-20 minutes. If further discussion is required than a sub-committee will be formed and required to report back at the next meeting
 - All agenda items are published in advance. Any new items brought forward at the meeting will be tabled under “Matters for future consideration”.
 - House rules for a friendly and welcoming P&F meeting –
 - Everyone should be opened minded and respectful of others and only one person speaks at a time

- **Correspondence IN**

Date	From	CORRESPONDENCE
September 2014	Catholic Schools Office	2013 Annual report details
September 2014	Pete McLean	Thank you card
October 2014	Smart Fundraiser	Loom band fundraiser
October 2014	Mr. Show Bags	2014 order form
October 2014	Nestle	Chocolate fundraiser

- **Correspondence OUT**

Date	From	CORRESPONDENCE
September 2014	Trivia Night – Angela Stitt	Thank you cards for donations
September 2014	Secretary	Noel Laughton – host of trivia night. Email of thanks
October 2014	Secretary	Bunnings information to volunteers
October 2014	Secretary	P&F 2015 calendar - Kinder Orientation
October 2014	Secretary	P&F 2014 End of year dinner

REPORTS

PARISH – No report

PRINCIPAL – Nicole Cumming

- Year 6 Market day for fundraiser
- Year 5 parents to organize Year 6 graduation
- Swimming for Yr. 1 & 2 – returned to Gosford Pool this year. Has gone well
- Surf days coming up next month for Y3 to 6
- Postponed gala days completed this week for Oz Tag and Touch Football
- First Communion this term
- Concert preparations underway. Kate Kelly is coordinating.
- Year 5 leadership camp next month where students will nominate captains for 2015. Voting will then take place.
- Michelle & Nicole to attend National Learning and teaching conference in Qld.
- Kinder orientation went well. Prep groups commence in November.
- Catherine Kyle has been offered a permanent position at Toukley. Applications to fill her position close Friday 24/10.
- End of year award ceremony to be held Friday 12 December.
- WHS external audit Week 4
- Choir will sing at Erina Fair on 1 December and decorate a Christmas tree
- Step up / End of Year Mass Wednesday 17 December

TREASURER – Patti Cox

Balance as of 21/8/2014 - \$15,849.13

Incoming -	P&F levy	\$4106.90
	Bunnings BBQ	\$2078.60
	Father's Day stall	\$2387.80
	Interest	\$38.81

Outgoing	Transfer to school	\$15000.00
	P&F meeting expenses	\$ 23.21

Balance \$9,438.03

Nb	Bunnings profit	\$1658.60
	Father's day stall profit	\$ 382.30
	Trivia Night profit	\$1775.10

CANTEEN

Financials	Balance at today	\$19,344.97
	Less ovens	\$1354.93
	September invoices are outstanding est-	\$1333.15
	Leaving -	\$16,656.89

Nb - \$10,000 held over from 2013 for Garden of Tranquility project.

CANTEEN continued

- Two new pies warmers were purchased this week. One for each canteen.
- Chest freezers in infants still need to be replaced. Next major expense.
- Yr. 6 students to receive a free snack food to say thanks for working in the canteen this year.
- Jellybeans (donated at BBQ) to be given to Yr. 6 for their graduation lolly bags.
- Banking incentive – each week a lucky winner will receive an ice block voucher (value of \$1.50) to use at the canteen. To be drawn in front of students to encourage more children to bank each week.
- Last day of canteen this year will be Friday 12 December

GENERAL BUSINESS

Principal recruitment / Asst Principal contract renewal - Rachael Brady

- Rachael was the parental representative for the recruitment of our new principal.
- Very professional, organized panel.
- Rachael has the utmost confidence in the recruitment process.
- Decision imminent (announced Friday 24 October)
- Rachael was part of a parental panel interviewed to reflect on Michelle Perry's role.
- The review focused on the strength of the person and included opinions from both staff and parents.
- Panel was very down to earth and respectful.
- Michelle's positions has been renewed and Rachael thanked her for her significant contribution to our school.

RMS – Pedestrian barrier (York Street)

- Petition delivered directly to RMS on the day of their meeting with thanks to Patti Cox
- RMS are still investigating

ACTION – follow up Term 1, 2015

Disco – Term 1, 2015

- Welcome back disco to be held either 20th or 27th February.
- Nicole to confirm with parish re: dates for hall use.
- Annabel to book Scott
- Volunteers to be sourced as soon as school returns.

Dinner Dance / Trivia Night

- Annual dinner dance has been moved from March until 24 October 2015. This will be organizers Karen Hayhursts last year. Adrienne has volunteered to rejoin the committee for 2 more years.
- Trivia Night will be held Saturday 21 March. Host has been booked. Committee needed to organize and source prizes. Nb Prizes should be bigger/better for the Dinner Dance than the trivia night
- Parish Jubilee will be held the weekend of the 28/29 March 2015

Infant's playground

- Not cost effective to plant hedge along Central Coast highway fence (e.g. number of shrubs required plus watering/feeding not practical)
- Mesh fencing an option, similar to that of another local public school. Provides a privacy screen but contains photos of school children. **Action** - Rachael to investigate.

Canteen Rostering

- Adrienne Prazauskas has volunteered to take over the canteen rostering for Term 1, 2015. This should be reviewed each term.

End of Year dinner

- Invitation included at the end of the minutes
- Invitation to be issued in newsletter
- Staff to receive personal invitations

Matters for future consideration

AGM – moving from August until November

- Held over until Term 1, 2015 meeting as not enough people present to vote.

Farewell

With thanks and best wishes to Nicole. We wish her well at St John the Baptist.

MEETING CLOSED – 8.30pm

NEXT MEETING

**TERM 1 MEETING
Thursday 5th March 2015
7.15pm for a 7.30pm start
in the LARC, Primary Campus (Victoria Street).**

Any matters for consideration to be forwarded to the Executive Committee via email to SPEGparents@dbb.org.au by Thursday 26th March 2015.

P&F Christmas Dinner



EVERYONE's invited to our end of year dinner!

Come and celebrate on

Tuesday 2 December 2014 @ 7.00pm

**Central Coast Leagues Club
Dane Drive Gosford**



02 4325 9887

<http://www.starbuffet.com.au/>

Buffet restaurant with a huge variety of seafood, carvery,
Asian food, salad, desserts and much more.

Cost: \$24.40 per person (non-member) or \$21.40 per
person for Club members

Drinks: available to purchase from the bar

RSVP: to Michelle on 0408 412 408
by Tuesday 25 November

All welcome