



St Patrick's Catholic Primary School P&F Association

Minutes for P&F Meeting

Term 3, 2014

Thursday 21 August 2014

Chairperson: Rachael Brady

Meeting opened: 7.35pm

- **Record of Attendances** – Chris Bevan, Rachael Brady, Mark Cockerton, Julia Conroy, Patti Cox, Nicole Cumming, Marcus Hams, Lisa Haynes, John Malicki, Michelle Perry, Angela Stitt, Megan Waterhouse, Father Tadeusz
Apologies – Annabel Cockerton, Michelle Cormack, Renee Heaney
- **Confirmation and acceptance of previous P&F minutes** – accepted Marcus Hams, 2nd Julia Conroy
- **Presidents Welcome – Rachael Brady**
 - Thanked everyone in attendance for their ongoing support
 - Meetings should go no longer than 2 hours with the aim of completing all meetings by 9pm
- **Correspondence IN - NIL**
- **Correspondence OUT**
 - Thank you notes to all business and individuals for their donation of prizes for our annual trivia night. To be sent after the event.

REPORTS

PARISH – Father Tadeusz

- Confirmation preparations underway
- Family Mass – last Sunday of the month. Next Family Mass Sunday 31st August 9am
- Date for next year's Dinner Dance and Trivia Night – Father to confirm date for 50th anniversary celebrations. P&F explained preference to move Dinner Dance to end of year to encourage maximum parent participation. Trivia Night would then be moved until earlier in the year (around St Patrick's Day). **ACTION – follow up in TERM 4 meeting**

PRINCIPAL – Nicole Cumming

- Petition to RMS about erecting a pedestrian barrier erected along York Street. The school has made contact with the RMS about getting a pedestrian barrier erected along York Street on the primary side where the children walk, in great numbers of an afternoon, from the steps near the corner to the lift at the base of the bridge. **ACTION – request parents to join petition (instead of request from the school). Rachael will write letter and Patti will draft the petition and obtain parent signatures.**

TREASURER – Patti Cox (outgoing treasurer)

- Propose transferring current balance in P&F account to the school - \$15,000.00
- Question was asked what the money would be spent on - Nicole indicated the most pressing need at the moment was for furniture.
- Nicole advised that the cost of removal of the trees following the safety audit was \$15,500

CANTEEN

- See AGM meeting minutes. Flagged price rise for next year

SPORTS

- There is a lot of sport going on - See newsletter for weekly updates

GENERAL BUSINESS

Disco – Chris Bevan (Infants Supervisor)

- Holding area better but transition still not great
- Lighting and separate sign in area good
- More bins needed
- Entry fee raised \$424.65

Suggestions from Marcus (Infants volunteer)

1. Announcement that parents come down to pick up their children
2. Parents that are running late held in an area until collected by their parents.

Suggestion from Garth (primary volunteer)

1. Set some rules for children at the beginning of the disco

Trivia Night – Angela Stitt (Organising committee)

- Saturday 23 August, 7pm for a 7.30pm start.
- 37 prizes
- Current headcount of 67
- Balloon raffle / silent auction
- Buy answers

Father's Day Stall

- to be held Wednesday 3 September (change of date due to Oz Tag gala day)
- 4 volunteers so far, need a couple more
- Bring money on the day

Canteen Volunteers

- Proposal from Rachael to develop small committee to review the running of the canteen and the volunteers.
- Committee to discuss new ideas to increase volunteers, reduce the load on Michelle
- Open it up in the newsletter, come back to the P&F with the ideas
- Chris suggested a Canteen planning session – white board, rather than committee
- **Action – Rachael to organize a canteen planning session prior to next P&F meeting. Put a note in the newsletter for those interested to attend.**
- Angela -> green and amber zone / volunteer to call teacher if concerned about amount of money and amount of food being purchased.

Bunnings BBQ

- Saturday 18th October 8am – 4pm at Bunnings West Gosford
- Need 5-6 volunteers for each time slot (although Bunnings recommends 3-5 people in the BBQ area only) **ACTION - Roster to be put in the newsletter, closer to the day**

Student Banking

- Annabel suggested an idea for incentive to children to bank. ***ACTION - Carry over until Term 4 meeting as Annabel is away***

Peter McLean's retirement

- Peter is retiring at the end of the term
- Farewell at the Father's Day Mass
- Present ideas – dinner voucher? To be paid for by the P&F. Patti suggested an email to the school community requesting donations.
- Nicole requested P&F president give short speech for Peter at the end of the Father's Day Mass

Kinder Orientation

- 58 enrolments so far
- Orientation morning – Thursday 23 October
- Volunteers needed for morning tea – ***ACTION – Angela, Patti have volunteered to assist***

Garden of Tranquility

- Expressions of interest for a qualified landscape gardener within the school community to complete project ***ACTION – Nicole to advertise in newsletter***
- Possibility of a working bee to assist
- \$10,000 already set aside in canteen account to pay for garden (funds raised last year through Bunnings BBQ, trivia night and canteen takings)

P&F End of Year Dinner

- Open to all parents, friends and staff
- Tuesday 2nd December
- ***ACTION – more details to follow***

End of year concert

- Tuesday 9th December

Matters for future consideration

1. Angela – fundraising for more home readers. Is the protocol just one reader each week or can the child swap during the week? ***RESPONSE*** – Michelle Perry explained best practice but perhaps for more advanced readers could borrow from year 1.
2. Megan – Grace School – still sponsoring, Nicole advised that the School Principal of the Grace School may visit St Patrick's later in the year.

MEETING CLOSED – 8.45pm

NEXT MEETING
TERM 4 MEETING
Thursday 23rd October 2014
7.30pm
in the LARC, Primary Campus (Victoria Street).

Any matters for consideration to be forwarded to the Executive Committee via email to SPEGparents@dbb.org.au by Thursday 16th October 2014.