



St Patrick's Catholic Primary School P&F Association

Minutes for P&F Meeting Thursday 15th August 2013

Meeting opened: 7.35pm

- **Prayer & welcome**
- **Record of Attendances** –Katrina Biscan, Rachael Brady, Annabel Cockerton, Michelle Cormack, Patti Cox, Nicole Cumming, Yolanda De Silva, Renee Heaney, Leona Holliday, Michelle Perry
Apologies – Trent Foster, Angela Gibbs, Karen Hayhurst, Tonia Tracey, Megan Waterhouse
- **Confirmation and acceptance of previous AGM minutes** – hardcopy of previous meeting minutes were not available. It was noted that the issues that arose from the previous meeting (June 6, 2013) were addressed in the school newsletters (Enews 18, 13th June & Enews 19, 21st June) by the principal. This was accepted and the previous minutes were passed.
- **Correspondence IN – NIL**
- **Correspondence OUT**
 - Thank you cards to all the people who volunteered their time/supplies to run the Bunning's BBQ **ACTION** – Secretary to organize
 - Thank you cards to the outgoing Executive Committee for the time and commitment in running the P&F **ACTION** – Secretary to organize
 - P&F Christmas party – extend invitation to entire school community to attend end of year celebration. Party to be held Thursday 12th December, 2013 at 7pm. Venue to be confirmed
- **UPDATE from Sub committees –**

Parking – Drop off and Pick up Initiative Infants campus

- Leona Holliday reported that a petition with over 200 signatures from the school and parish was delivered to Gosford City council in relation to improving the parking conditions in Melbourne Street at the beginning of term 3.
- Gosford City council has reviewed the request and has agreed that it is appropriate that the existing No Parking zone (8am – 9.30am & 2.30 – 4pm) near the infant's campus be extended by 29 metres.
- The extended no parking zone will allow an extra 5 cars to utilize the drop off zone in the morning.
- Committee concerned however that unless a proper pick up procedure implemented on the infants campus at the end of the day, we have effectively lost 5 parking spots from 2.30pm.

- Leona suggested a pick up zone by run by the teachers and Year 6 walking children out to waiting car. Nicole concerned that this would be difficult to manage by teachers as we already have a lot of children catching buses home and teachers are already doing extra duty because of the dual campus.
- **ACTION required** – Leona to follow up with the council if the “No Parking” zone could be implemented in the morning only. Therefore saving the parking spots for the afternoon.
- Annabel Cockerton extended her thanks to Leona for organizing the petition and recognized her efforts in dealing with local government.

Father’s Day Stall

- Patti reported that the majority of people who volunteered at the previous P&F meeting had been involved in the organizing of the Fathers Day Stall
- Majority of gifts purchased online
- All gifts will be wrapped, some require fillers – e.g. coffee mugs with chocolates
- 300 ordered so far by form (there was no limit on how many gifts could be purchased), committee have allowed for 500 orders
- Gifts will be offered class by class, Patti will keep a record of students who have returned money to double check orders, so nobody misses out
- Concern that gifts are already wrapped
- \$5.00 per gift has been accepted by parents with no feedback regarding price received by the Fathers Day committee
- Financial – Banked for Father’s Day Stall - \$1760.10
Paid for Father’s day gifts - \$1456.25
Up \$303.85 so far – still awaiting costs from Angela Gibbs thou. May change.

Canteen

- Renee reported on her investigations at the canteen going “cashless” for lunch orders.
- Five companies have been reviewed. Points to consider from each company include: set up fees, parent account fees (e.g. PayPal), hardware required to receive/print orders, logistics of online systems with two canteens
- **ACTION** – Renee to investigate further and report back next meeting
- Renee also happy for theme days to continue per term e.g. Sushi Day.

Garden of Tranquility Primary Campus

- Designed and constructed by St Edwards College students and staff
- St Patrick’s to pay for building materials
- Nicole awaiting design and costings.
- Work due to commence Week 7, Term 3, 2013. At this stage we are still awaiting the above.

● **Disco**

- Annabel Cocker ton / Leona Holliday volunteered to organize the disco.
- Term 3 best option, term 4 already very busy.
- Friday best day - Two dates available – Friday 6th Sept or Friday 13th Sept.
- Scott McKinnon (DJ) to be contacted and booked. Date will be determined on his availability
- Volunteers to be sourced through newsletter. Nic to include notice in newsletter once date confirmed.
- Michelle volunteered to organize canteen with help from Renee and Patti

- **Sports Report – Catherine Kyle via email**

We continue to be very busy with sport this term, already have 51 children represent the school at the CCC athletics carnival. Of these, 6 children have progressed to the next level.

Upcoming Sporting Events

- Year 5 & 6 T20 Cricket Gala Day – Term 3, Week 6, Tuesday 20 August
- Legends 7's Final – Term 3, Week 6, Wednesday 21 August
- Year 2 – 4 Oz Tag Gala Day – Term 3, Week 8, Wednesday 4th Sept
- Year 5 -6 Oz Tag Gala Day – Term 3, Week 9, Wednesday 11th Sept
- Soccer Gala Day – Term 3, Week 10, Tuesday 17th Sept
- Netball Gala Day – Term 3, Week 10, Wednesday 18th Sept
- Swimming for Years 1 & 2 – Term 4, Weeks 1 & 2

Fiona and I are currently in the process of looking at new representative uniforms. We are looking at a new supplier as we weren't happy with the quality of the netball uniforms (they were only worn two or three times a year and started pilling). When we spoke to the manufacturer they said it was how they were washed. We don't feel this was the case and want to investigate a more durable material.

- **Financial**

- Balance as of 15 August, 2013 - \$15,395.30. Transfer \$5,395.30 to school. Keep \$10,000.00 in P&F account.

- **Matters for further consideration**

- Subcommittee follow-ups – Parking / Canteen/ Garden / Fathers Day follow-up
- Bunning's BBQ 2014. Nicole nominated that the Bunning's BBQ be held again next year. Unanimously agreed by those in attendance that we do it again. **ACTION** – New Exec committee to follow up how to organize with outgoing exec committee
- Kinder Orientation – Thursday 31 October. P&F to organize morning tea / representatives to welcome 2014 Kindergarten families. **ACTION** – Exec Committee to liaise with Nicole

NEXT MEETING –

**Thursday 14th November @ 7.30pm in the Infants Library, Melbourne St Campus
*All welcome.***

Meeting closed – 8.55pm

Any matters for consideration to be forwarded to the Executive Committee via email to SPEGparents@dbb.org.au by Thursday 7th November.