



# St Patrick's Catholic Primary School P&F

## Term 1, 2018 meeting

### Wednesday 7 March 2018

**Chairperson: Ange Stitt**

**Meeting opened: 7.45pm**

#### **General Business**

- **Record of Attendances** – Ange Stitt, Nick Carbonara, Rachael Payle, Suzanne Simpkins, Katie Talbot, Jennifer Madden, Gemma Haskell, Emma Paulley-Hughes, Michelle Cormack, Julia Conroy, Rachael Brady, Alison Vickers, Sharon Bevan, Annabel Cockerton, Michelle Perry, Jacqui Nenadovic, Father Tadeusz
- **Apologies** – Cheryl Walsh, Nicole Patrick, Marie Walsh
- **Confirmation and acceptance of previous AGM minutes** – accepted Annabel Cockerton 2<sup>nd</sup> Katie Talbot
- **Correspondence IN** – templates of rosters and P&F information given to Ange Stitt for 2018 P&F executive committee
- **Correspondence OUT – NIL**

#### **REPORTS**

##### **Parish Report – Father Tadeusz**

- Lovely to see such a beautiful turnout to our first Family Mass on the year last Sunday.
- “Authentic Manhood” – men’s only morning run by the Parish this coming Saturday 10 March 8.30am to 12.30pm in the school hall. Please encourage husbands, dads, men to attend. See Parish Bulletin for more information.
- 2018 Sacramental Program dates have been announced. The school has sent home a hardcopy brochure and has emailed a soft copy to all families this week.
- Our Family Easter Mass will be held on Easter Sunday 1 April at 10.30am. All families welcome to attend.
- Father will follow up Altar serving training with Father Sebastian for all those year 4 students (and older)

##### **Principals report – Michelle Perry**

###### **Principal's Report Term 1 2018**

- ❖ Great start to the year. MAI's went well, improvements in every class. Kinder has settled in well. Enrolment numbers are : 367
- ❖ School Diaries have been a big success.
- ❖ An excellent attendance at the Parent Information evening.
- ❖ Swimming Carnival for Primary and Infants Water Fun Day. Thank you to all our parent helpers.
- ❖ We've had the Sydney Roosters here to talk about resilience and wellbeing to the primary children.
- ❖ The children are participating in Gymnastics this term on a Monday and Thursday.
- ❖ We've had the Rugby Union Association in for four weeks teaching skills the children and we have Gosford Basketball stadium sending someone next week to run a skills workshop with the children.
- ❖ We have the cross country this Friday at Adcock park for children 8 and up.

- ❖ Our year 6 children attended St. Josephs and St Edwards today for an orientation of the school.
- ❖ And our year 6 captains are attending a day with the Bishop at the CSO tomorrow.
- ❖ Wonderful turn out last Sunday at our Year 6 and Kinder Family Mass.
- ❖ Wellbeing Week next week – Coffee Van Monday morning on the Infants campus, Harmony Day on Tuesday – bring a plate to share for morning tea from your cultural background and wear something or colours from your heritage.
- ❖ Friday is St. Patrick's Day – Mass at 9am, combined morning tea with green things then down to Elizabeth Ross Park for games and back for a free sausage sizzle lunch. Parents welcome.
- ❖ The Infants Fun Run was postponed due to wet weather and will now happen on 21<sup>st</sup> March.
- ❖ Easter Raffle happening – eggs slowly coming in but lots of raffle tickets being bought. Helpers needed for Monday 26<sup>th</sup> to help wrap prizes. Drawn Holy Thursday.
- ❖ We have a pupil free day Tuesday 3<sup>rd</sup> April as the staff will be attending an English Professional Learning Day in Sydney with Sheena Cameron and Louise Dempsey. They wrote “The Writing Book” , The Oral Language Book”, etc
- ❖ We will have our 2019 Kinder Information Night on Monday 9<sup>th</sup> April. School Tours at 6.30pm followed by the information session at 7pm. Enrolment packages will be given out on this night. Families at the school who have a child starting Kinder in 2019 can pick up a package at any time from the office before this night.
- ❖ We are undertaking a “School Review and Development” early next term. Components of the SRD program are concerned with (i) regulatory requirements under Commonwealth and State legislation (particularly the NSW Education Act 1990 and the Australian Education Act 2013), (ii) diocesan requirements and (iii) strategic planning. Most of Tier One – Regulatory Requirements, will be checked by the end of this term and Tier two - Quality Assurance, will take place in May. The findings of this review help us write our School Improvement Plans for the next five years.
- ❖ The Primary Canteen upgrade over the holidays for WHS reasons.
- ❖ Year 6 Canberra trip will be in week 2 next term 9-11<sup>th</sup> May.
- ❖ Naplan will be week 3 16<sup>th</sup> -18<sup>th</sup> May.

### **Treasurers report – Michelle Cormack on behalf of outgoing executive committee**

Balance of accounts as of 7 March 2018

P&F account - \$40,262.19 (includes February levies)

Canteen account -\$10,414.63

### **Outstanding expenses -**

Primary canteen renovation \$42,500 + \$4,250 GST \*\*(total \$46,750).

\*\*Natalie to confirm if we are required to pay the GST

Cheryl has requested that the bench top scratching be investigated before final payment is made. Natalie Introna (school administration) will follow up.

Canteen Invoices (food) from 21/2/18 to current -

Inv 25904 - \$425.53

Inv 430576 - \$37.20

Inv 430575 -\$42.90

Inv 25897 - \$304.65

Inv 25806 - \$217.65

Inv 25667 - \$207.56

Inv 25905 - \$697.21

Total - \$1932.70 (nb Annabel Cockerton organised payment on 7/3/18 for the above invoices)

### **Mother's Day stall (paid from p&f acct)**

Gifts ordered 28/2/18 - \$1758.00 (to be paid once delivered)

### **Canteen – Ange Stitt**

- New Fresh Foods Fast items selling well. Ange picks up Fresh homemade foods on Thursdays for lunch orders on Friday. Anything not sold is frozen for the following week.
- Marie Walsh is doing the ordering this year. Marie now aware that kids eat A LOT and has adjusted ordering accordingly.
- Volunteer numbers a concern, still spots available this term that need to be filled.

### **2018 Activities**

- St Patrick's BBQ and canteen Friday 16 March – Nicole Patrick coordinating BBQ, Ange organizing canteen. P&F to pay for sausages.
- Easter Raffle – donations coming in slowly. Tickets now on sale. Raffle prizes to be wrapped Monday 26/3. (Emma Paulley Hughes is coordinating). Raffle will be drawn after Holy Thursday Mass on the primary side. First 10 prizes will be drawn in front of whole school, the remainder will be drawn after lunch and announced over the PA system. No pizza lunch for the winning class this year.
- Mother's Day Stall will be held on Tuesday 8<sup>th</sup> May
- Colour Fun Run was very popular last year. Will investigate having another one later in the year.
- Term 2 disco will be held on Friday 22 June. Infants 5.30 – 6.45pm followed by primary 7.00 – 8.30pm. We will look into hosting an all school outdoor disco in term 4.
- Trivia Night – looking into hosting a Bingo night this year. Potential date – Saturday 4<sup>th</sup> August?
- Casey's Toy Night – Rachael will liaise with Casey's. Potential date – Thursday 15<sup>th</sup> November?
- Movie Night – combined parish/school movie night on Friday 30 November screening of "The Star" (an animated movie about the story of Christmas through a new set of eyes!)

### **Other business**

#### **PARKING**

- due to school size we are ineligible to have a permanent "lollypop" person to man the crossing on the infant's side.
- Parking rangers regularly patrol the area and will issue infringements to vehicles who disobey parking signs.

#### **SOFTFALL on primary side**

- Would be good to have soft fall footing on primary side (like the basketball court at St Josephs)
- Sharon to investigate and report back whether you can drive and park on soft fall

**Next meeting Wednesday 13<sup>th</sup> June at 7pm**

**Meeting closed 9.00pm**