



## Minutes for Term 2 P&F Meeting Wednesday 7<sup>th</sup> June 2017 - 7:00pm Infants Campus Library

**MEETING OPENED:** 7:02pm

**Opening Prayer:** All

**Record of Attendance:** Emma Paulley, Lorraine Hughes, Rachael Playle, Emma Armstrong, Fiona Chadwick, Michelle Cormack, Julia Conroy, John Malicki, Cheryl Walsh, Michelle Perry, Belynda Vassallo, Katie Talbot, Jennifer Madden, Rachael Brady, Sharon Bevan, Nicole Patrick

**Apologies:** Annabel Cockerton, Patti Cox, Ange Stitt

**Confirmation and acceptance of previous meeting minutes:** John Malicki, 2<sup>nd</sup> Rachael Playle

**Correspondence IN:**

- NSW/ACT Parent Conference Flyer – Future Ready
- Council of Catholic School Parents NSW/ACT – School Funding Debate handout
- Thank you letter from Community Audit Service Inc
- Thank you letter from Rhonda Jenkins
- CommPow – Connect, Save, Fundraise

**Correspondence OUT:** NIL

**REPORTS**

PRINCIPALS REPORT: Please see attached  
PARISH REPORT: N/A due to Alpha Night at St Patrick's Parish  
PRESIDENT'S REPORT: Canteen update – Please see attached  
TREASURER'S REPORT: Please see attached

**GENERAL BUSINESS**

**Principal update on Federal Funding to Broken Bay Dioceses, Cheryl Walsh**

- Please see attached document from the Council of Catholic School Parents NSW/ACT – School Funding Debate handout.
- If approved, this will impact on services that the CSO diocese can provide
- 200 of 600 Catholic schools will be effected if the agreement goes through
- A decision will be made towards the end of June, with changes to come into effect the following financial year

- Parents to contact local parliament member to lobby against the change – Lucy Wicks

**ACTION:** Cheryl to re distribute the template letter that can be completed and sent to Lucy Wicks

**P&F: Ideas for our next project, to commence 2018**

- Two projects were discussed at the meeting:

In Class Libraries: Cheryl Walsh & Michelle Perry

- Classroom libraries, books to be used during school time, not to be taken home
- This will be separate to current library borrowing schedule
- Books to be purchased and managed by Carmen Hartz
- A piece of furniture to be purchased to house the library
- Budget to be \$1000 per classroom; \$500 for books and \$500 for the furniture piece
- Project Total: \$14,000
- Yearly ongoing running costs: \$2,000 - \$3,000 per year for the school

Suggestions on book acquisitioning:

- New books to be donated to the school based on a reading list set by Carmen Hartz
- New books can be purchased and donated during book week

**Motion:** The P&F endorse \$6,000 funds in the current budget to be used towards buying books & furniture pieces for 6 classrooms. The P&F to continue fundraising for this project with the amount capped at \$14,000 for the remaining 8 classrooms.

**Proposed:** Michelle Cormack, 2<sup>nd</sup> Rachael Brady

**Vote:** 12 for, 0 against

Canteen Maintenance Primary

- Repair and maintenance of OH&S issues
- Replace the pie warmers and appliances
- Kitchen renovation including cabinetry/joinery, flooring and lighting
- Project Cost: \$35,000+gst

**Motion:** The P&F endorse the use of the Canteen account to be used towards the primary canteen upgrade

**Proposed:** Michelle Cormack, 2<sup>nd</sup> Sharon Bevan

**Vote:** 11 for, 0 against

**CANTEEN - OHS Maintenance for school canteens**

- Please see information above in regards to plan for OH&S maintenance in the Primary Campus

**CANTEEN – Discussion, Rachael Playle**

- With the new food regulations to be introduced soon, Rachael has been investigating lunch food alternatives for the school canteens

- Woodport Primary Canteen may be able to supply us with health meals that meet new requirements

**ACTION:** Rachael Playle to investigate costing and other options to discuss at the next P&F meeting

### **Trivia night, Term 3**

Date: Saturday 12<sup>th</sup> August 2017

Location: Primary Campus Hall, St Patricks

Coordinator: Ange Stitt: 0409 362 217 or [angeanddave97@hotmail.com](mailto:angeanddave97@hotmail.com)

- Theme: 80's/90's
- To include a hosted by ex-St Pat's Staff (same as last year)
- This year will include a chocolate wheel
- We are now seeking donations for prizes
- School prizes such as front row to the school concert, lunch with Mrs Walsh etc will also be available

### **Father's Day Stall, Term 3**

Date: Tuesday 29<sup>th</sup> August 2017

Coordinator: TBC

- Gifts need to be purchased asap. If you can assist with coordinating this stall, please advise Michelle Cormack on: 0408 412 408 or [michellecormack@bigpond.com](mailto:michellecormack@bigpond.com)

### **OTHER BUSINESS**

#### **Caseys Toys Warehouse, Christmas Shopping Night**

Date: Thursday 16<sup>th</sup> November from 6:00pm

What: School Fundraiser. A percentage of items purchased will be donated to St Patrick's in the form of gift vouchers

Includes: Canapes and drinks

#### **Worry Woos Monsters: Presentation @ Mingara, Tuesday 6<sup>th</sup> June 2017**

Attended by: Jade Conwell, Michelle Perry, Fiona Chadwick

What: Worry Woos are plush toys, stories and lessons created for use in a school setting to help address anxiety and other feelings. Making emotions "normal".

Created by: Dr John Irvin

When: The school is still to determine how/when these can be used

More Info: <http://www.worrywoos.com/>

Suggestions: Please email to Michelle: [speg@dbb.org.au](mailto:speg@dbb.org.au)

#### **CommPow – Connect, Save, Fundraise**

- Update on how St Patrick's is involved

**ACTION:** Nicole Patrick to add to next meeting agenda

**P&F Executive Meeting:** Term 3, Week 2 – Friday 28<sup>th</sup> July, time TBC

**Next P&F Meeting:** Term 3, Week 3 – Wednesday 2<sup>nd</sup> August @ 7:00pm

CLOSE: 8:50pm

### Term 2 P & F Meeting

Balance of Account @ 25/5/17

P & F Account \$11,523.94

**P & F Account -**

Air Conditioning full paid from P & F Account \$34,422.45

Total amount paid from Walkathon \$11,741.75

Total amount paid from Colour run \$6,635.80

Total cost ex GST \$52,800.00

<b>P &amp; F Levy</b>	January	\$936.40
	February	\$1,848.70
	March	\$1,365.40
	April	\$989.05

### **Mother Day Stall**

Cost of goods \$1,936.00

Funds in \$2,664.00

Profit \$728.00

### **Canteen -**

Income from Feb to 29<sup>th</sup> May \$13,126.00

Canteen expenses \$8,848.92

Profit to date (Feb - May) \$4,277.08

**We have paid off our air conditioning!!!**



## PRINCIPALS REPORT

- Thank you for your support with the Air Conditioning. Your support of the Colour Fun Run this year and walkathon last year has been wonderful and enabled the cost of the air con to be covered without any additional school funds being used.
- The Athletics Carnival was a great success and having the PA System as well as the starter meant everything ran smoothly and efficiently.
- Enrolments for Kindergarten has been overwhelming and we have had 69 interviews. I still need to consult with Frances Reynolds as to the number of students in Kindergarten for 2018 but it is looking at numbers of 27 – 30 in each class.
- Canberra was a wonderful experience for the students. This year we hired security to assist with the supervision of a night time.
- Our Mother's Day Celebration was well supported and it was wonderful to see so many from the community join us for Mass and morning tea.
- This week we have been celebrating wellbeing week the children and staff. The response to our collections has been great. Tomorrow we have Jo Spek in to work with the parents as well as the coffee van.
- Parent Teacher Interviews are coming up and this time for the first time Reports will be emailed to parents. These will go out on Friday 16<sup>th</sup> June.
- Next week we begin working with Mike Gaffney as a Leadership team and Staff, on Governance. Staff have a twilight meeting next week. Next term we have a SDD on Monday 31<sup>st</sup> July and another Twilight meeting as well. We will begin to work with parents in Term 4.
- This term Fiona has organised a number of sporting opportunities for the students – AFL, Tennis and Basketball.
- Next week we are beginning preparations with the school concert in Term 3
- Funding Update!!