



**St Patrick's Catholic Primary School P&F
Association**

**Minutes for P&F Meeting – Term 2,
2015**

Thursday 28 March 2015

Chairperson: Michelle Cormack

Meeting opened: 7.20pm

Record of Attendances –Annabel Cockerton, Julia Conroy, Michelle Cormack, Michelle Perry, Angela Stitt, Belynda Vassallo, Marcus Hams, De Silva, Paul Toomey, Chris Padget, Phil Parsons, Karen and Patrick Lovegrove, Nick Eager, Rob Gates.

Apologies – Adrienne Prazauskas, Patti Cox

Confirmation and acceptance of previous minutes – Accepted Annabel Cockerton, 2nd Renee Heaney

Prayer

Paul Toomey - 'Dreams and Vision'

Presidents Welcome – Michelle Cormack

Thanked everyone in attendance. Spoke about the upcoming P&F events. The Winter Disco (Date to be Confirmed), Father's Day Stall (Sept 3rd), Dinner Dance (Oct 24th) and Bunnings BBQ (Date to be confirmed). Asked for volunteers for these events.

A new format was set for the meeting, having all reports (Principal, President and Treasurer of the P&C, Canteen and Sport Reports) in print form for individuals to read at their own leisure. Copies were handed out and sent home with all attendees.

GENERAL BUSINESS

Paul's update

Paul discussed the future of the Infants playground. He believes the area needs a lot of work. Primarily for the children as a better play space but also for the aesthetical appeal from the main road. He has had a landscaper already come in and discuss options and also has sought out an early childhood expert to design age appropriate spaces for the children. Paul suggested that the P&F take on part of the costs for the new additions, doing things in stages so the cost can be spread out over the next few years.

Parish Council

Chris Padget and Phil Parsons were present to join the P&F as members from the Parish of St Patrick's. They are on the Parish Council at our church. It was lovely to hear that they are available to assist us in anyway and to start and develop a relationship with the school. Already we have a volunteer for the Athletics carnival BBQ. Thanks Phil! Chris invited all Parish members to come along to the youth mass every Sunday evening at 6pm. A great band is there each week and people are bopping and smiling in their seats!

Social Media and Internet Presentation.

Renee Rigney (Year 5 Teacher) gave a very thorough presentation on the topic of all things 'Social Media' and useful websites to visit if you need help/guidelines/good ideas etc. Please refer to newsletter for some of the useful sites. The presentation was very factual and quite alarming. The children of St Patrick's (Primary) were surveyed and are very tech savvy and are already using a large number of social media sites. It was agreed that while school plays a big role in the education of internet use, it starts at home and parents need to be aware of the dangers out there associated with some sites.

Thank you to Renee for her time and presenting us with a whole new world of information (for some!) and lots of readings and useful resources.

Facebook Page

During the week of the storms, it was evident that there needs to be a better way of contacting our families when things go wrong. Everyone was very patient and messages finally got to families however it was brought to Paul's attention that if the school had a facebook page, families may have been able to access information more quickly. So...

St Patrick's Primary East Gosford can now be found on facebook. This will be a ONE WAY COMMUNICATION ONLY. Therefore, only staff will be able to post things on the page and have the ability to delete anything they see unfit or irrelevant.

Meeting Closed – 8:40pm.



P&F REPORTS

TERM 2

Thursday 28 May, 2015

- Principals report
- P&F report
- Canteen report
- Financial report
- Upcoming events

St Patrick's School Principal's Report to Parents and Friends Association – Term 2 2015

Religious Aspect

- We have continued to build the relationship between the parish and school. This has been achieved by the participation and large attendance of children and their families at the 50 Year Celebration Mass, the Palm Sunday Buddy Mass with Years K and 6 and the procession last week through the streets of East Gosford. The large turnout of families and children has been quite moving. These parish family Masses are rewarding but an extra workload for teachers and especially Jacqui, our REC.
- The children have continued to participate in whole school Masses, Reconciliation, Adoration week, The Stations of the Cross (with staff also) and regular stage Masses.
- Year Six attended the year 6 Cluster Mass at The Entrance and it was great to see every one of our Year Six children involved in the liturgical movement presented by St Pats.
- We also celebrated Catholic Schools Week with a liturgy highlighting the school and what Catholic Schools do. We also had the Opening of the Garden of Tranquillity which was lovely and we will be placing some suitable religious icons throughout this garden. This whole school celebration was a great coming together.
- Celebrated St Patrick's Day with a whole school Mass, activities about St Patrick, games down at the park and a feast provided by the P & F for lunch and green food sold at the canteen. A great day was had by all.
- Mother's Day Mass was also an excellent event that was very well attended. A Greta community feel. Mother's Day stall was also a success.
- The children were also guided through some Holy Week activities online whilst our year six children joined with St Josephs and St Eddies children to experience the Holy Week Liturgy at St Eddies hall – a wonderful, relevant and meaningful celebration that had the children in awe of the story.
- Sacrament of Reconciliation has begun.
- ANZAC Day was also commemorated with a very moving liturgy for the children.
- The children have been and are provided with ample opportunities by the school to celebrate and practise their faith. It is important to ensure there is a balance between the school's responsibilities is and the family's responsibility in ensuring the faith is experienced.

Education

- Our core business being education is certainly keeping us busy. We have had children now settled into their classes and teachers. There is much to admire about what happens in the classrooms and I am very confident in the great education that is being experienced throughout the school. Some examples of events that have occurred that keep the school a busy place include – special Year 1 Numeracy help

groups, (EMU), anti-bullying assemblies, easter hat parades, school discos and school review focus days.

- We have purchased 4 new Interactive Whiteboards, 34 new ipads and new computers for the administration of ipads. We also had to upgrade computers for the office and executive staff of the school. Approx.\$40000. There has been some difficulties logging the ipads on to the system and we are hopeful that the problems are slowly being worked through. A professional learning event was cancelled for teachers in week 1 of this term due to the storms.
- There was also a large amount of new readers purchased to upgrade the readers in certain levels. This is an ongoing challenge to keep the books up-to-date and relevant for the children in today's technological world. Approx. \$10000+

Other

- The storms at the beginning of term 1 caused havoc with the school and the students. There really was no choice as to the closure of the school because of a safety concerns. We were relatively unscathed but it did highlight the age of some of the buildings and the amount of maintenance that is required.
- We have had the shade sail ripped down towards the end of last term on the primary side. That will be replaced with an all-weather sail in the coming weeks. There has been a problem with the material that was shipped in from overseas and as to the durability of it. The manufacturers were not satisfied with the 'waterproofness' of it and it is now undergoing tests. The blinds on the infants side are also being mended. Relatively minor damage from the recent storm.
- We are slowly trying to repair a few things around the school. The asphalt/guttering in the primary playground has been repaired. We are awaiting quotes for a new roof for the primary building which is very old and in constant need of repair, some electrical work urgently needs doing, we are trying to set up an office/meeting room on the primary side, construct a sports shed and centralise our sports gear. We are also looking at updating some other areas of the school but the budget is tight. CSO will hopefully be helping out??
- Kindergarten Enrolments and interviews are upon us and will be hectic term trying to ensure our enrolments are sustained. We presently have just over 40 applicants and the interviews and screeners were started today. I am hopeful we will get up into the 50-60 number at maximum.
- Year 6 went to Canberra and were absolutely fantastic. Great role models. Year Five will be going to camp and I have proposed that we extend the camp from a one night sleepover to a two night event. Only had one anonymous objection.
- I went to the NSW Catholic School Principals Conference in Dubbo last week. AP & REC Conferences coming up.
- P & F trivia night prize-winners of an afternoon with Mr Toomey received their prize earlier this term. It was thoroughly enjoyed by the children.

- The school is running well and we have several new initiatives creating plenty of focus in our world. Trying to ensure that Teaching and Learning of the children is at the forefront of our school life and that it is always our core business!!
- The recent storm highlighted the fact that we need to launch a Facebook page and / or a school app. More information will be shared tonight and in tomorrow's staff meeting.
- Newsletter – The work that it creates weekly and with the introduction of the Facebook Page and or School app I am seriously considering publishing the school newsletter fortnightly. I know this may cause some concerns but in today's technological age we need to provide alternative options for parents and unfortunately the balance of work needs to be considered.
- 'Talks with the principal' have been successful. It is an ideal opportunity to ask questions about the school and to offer suggestions.
- End of Year Concert will have a different feel about it this year. We will be having a more community based event with Christmas Carols being sung together in the primary playground. The large concert involving every child has been a highlight over the past few years but I would like to see it happen every alternate year as it is a very heavy workload and I know the children get a lot out of it, it would be great to give them different types of experiences.
- Infants Playground – I would love to create a master plan for the Infants Playground and I believe this is an ideal project for the P & F to become involved in. Two primary reasons for this upgrade and ideas are firstly to create an environment for the children to be able to play and explore in a safe manner and secondly to try and create a more aesthetic looking playground to help 'sell' the school to the public. I understand that the school having little or no grassed areas is a turnoff for some parents in sending their children here and it needs to be addressed.
- Reports – Will be sent out in final week of the term. Staff are presently in the process of writing these up.
- NAPLAN has been and gone with minimum fuss. The results we get are valuable but we don't live and die by them. They provide us with valuable data but it does not tell the whole story of the children's learning.
- Staff Leave – Few teachers on leave for a variety of reasons. Mrs Jenkins to support her daughter and grandchildren, Mrs Brewer to support her husband and others for a variety of reasons.
- Staff looking forward to having a Staff Development Day investigating Well-Being and the Joy of the Gospels. No staff will be present at school so no children should be on site.
- All going well!!!

SPORTS REPORT

- The highlight was the Central Coast Cross Country where St Pat's won the day with a fantastic all round performance. It was a real credit to the children and was great for school morale. We had several children attend the next level with one winning and will be representing Polding in the coming weeks.
- We have had strong representation in Rep teams with children making rugby league, union and touch Broken Bay teams. Teams
- Athletics Carnival unfortunately was postponed. We are hopeful that it will be held on the 12th. We do need lots of volunteers and helpers though.
- Rugby League Independent and Catholic school scup is coming up next week with a soccer gala day in the next few weeks.
- Certainly lots of opportunities for the children to show their talents.

P&F report

We have had a busy start to the year and to date we have been involved in the following school events –

- **Pancake Tuesday** – once again we were inundated with support from families. We received many donations of pancake mixes, homemade pancakes, jam and cream. We raised over \$400 for Project Compassion and ensured the children enjoyed Shrove Tuesday celebrations
- **Term 1 disco** – lots of volunteers, lots of children and a great night had by all. Our entry fee raised over \$500 and was donated to the Mini Vinnies who were supporting Project Compassion.
- **St Patricks Day celebrations** – we ran a Green themed canteen day and provided a free sausage sizzle BBQ for the children and staff. Lots of green slushies and cupcakes!
- **Trivia Night** – over 70 people from our school community attended, lots of hard questions, lots of great prizes (Thanks to Ange for co-ordinating!) and we raised over \$1800.00 for our P&F funds.
- **Mother's Day stall** – lots of helpers, lots of lovely gifts (Thanks to Patti for co-ordinating!). The children had a lovely time selecting a gift. We raised \$350.00 for our P&F funds
- **Athletics Carnival lunch orders (take 1)** – with the wet weather postponing the carnival we were still needed to provide the children with their lunch packs. A group of a dozen or so mums and dads braved the wet weather to cook and serve lunch and canteen snacks. We thank Bob Lannigan for organising the sausages, the wonderful Trinh Family for donating the bread and Sally Brown from Masterfoods supplying the sauce.

We aim to include all members of our school community and we thank the families that volunteer their time to ensure that we can host the above mentioned events. Without the help of our many mums, dads and grandparents we would not be able to. Your support and assistance makes this a great community – thank you!

Updates -

Noticeboards – at the last meeting we voted on purchasing P&F noticeboards to display parent information. We have decided against new boards and will recycle some of the noticeboards already available at school. We hope to have these up and in use by term 3.

Position Vacant -

Diocesan Parent Council Rep – at this stage we do not have a DPP for our school. If you would like to fill this role and attend the once a term meetings held for the Central Coast Cluster, we would love to hear from you. The next meeting in next week – Wednesday 3 June at OLR, The Entrance at 7.00pm. Your role would be to attend the meeting on behalf of our P&F and then update us at the next meeting. If interested, please see Michelle.

Canteen report

- With the storm in April and the power outage on the primary campus, we had to throw out over \$500 worth of stock. This stock has been replaced and also gave us a chance to remove a few items that were not selling. Our canteen financials reflect the loss of stock and re-ordering.
- New freezer – Infants canteen. Annabel has sourced some quotes. We are hoping to order a large chest freezer this term and have in use by term 3.
- Lunch orders on both primary and infants are down a little this year. We have introduced new lunch deals which are selling well. Thanks to Cassandra Mansell who makes the burgers and wraps each week!
- Slushies continue to sell well on the primary campus. Thanks to Adrienne who is continually cleaning and maintaining the slushie machines.
- Painting of primary canteen – John Malicki (Jamilah's grandad 4Blue) has inspected the primary canteen. He is unavailable until after term 3 but will provide a quote on cost of supplies to freshen up the interior walls.
- Roster / Volunteers – thanks to Adrienne for co-ordinating the roster for the canteens each week. Our canteen is operated by volunteers only (we have no paid staff) and we thank everyone who volunteers their time to ensure that we open every week.

P & F Financial Report - May 2015

Canteen Balance 22/5/2015 \$8,819.58

Income April 2015 \$ 1,288.15 - (income down due to school holidays 2 weeks plus 1 week closed due to storm weather)

Loss of Food from power outage Primary Side -\$573.00 we were unable to claim from Insurance due to the excess being more than the cost of the stock lost.

Income May 2015 \$4,994.10 including sports carnival Lunch

Cost of goods \$3,666.28 this includes replacement of food for Primary canteen due to power and food for sports carnival

Profit +\$1,327.82

Events

Sports Carnival 22/5/2015 - CANCELLED

Cost of goods \$1,085.36 - still waiting on drinks invoice

Income from Food orders \$1,648.60

(Please note that the money from canteen takings on 22.5.2015 has not yet been counted and we still have drinks, chips and lollies to sell on the next carnival date 12.6.2015)

Profit +\$563.24

Note - we still provided the students with their lunch orders. School Carnival will be held again 12.6.2015.

P & F Balance 22/5/2015	\$21,863.03
Income April 2015	\$1,205.00 - March P & F Levy
Expenses April 2015 -	-\$400.00 Accountant Bill
	-\$2089.15 Mother's Day Stall presents
Income May 2015	\$1,818.05 - April P & F Levy
	\$2,440.00 Mother's Day income
Expenses May 2015	No Expenses

Events

Mother's Day Stall 7/5/2015

Cost of goods	\$2,089.51
Incomes from Mother's Day stall	\$2,440.00
Profit	+\$350.49