Dear Parents/Caregivers,

The **SCHOOL NEWSLETTER** is published every **SECOND FRIDAY** and is the school’s most important communication to parents. The newsletter includes important dates and information about activities and events at the school.

Newsletters are sent to you via email. There are many advantages to this method of receiving your newsletter;

- reduced paper and administration costs to the school
- supporting the environment
- your child can’t forget or lose the newsletter
- you still have access to the newsletter if your child is absent

In order for you to receive your newsletter you will need to register your email address by going to the school’s website at [www.spegdbb.catholic.edu.au](http://www.spegdbb.catholic.edu.au). Registering is a very simple process and will not take long to complete.

- click on ‘Newsletter’ which can be found at the bottom of the home page, then click ‘subscribe now’, complete your details and click the button ‘subscribe’
- a **confirmation email** will then be sent to you, click ‘Activate Now’ in the email that you are sent

An iPhone/iPad app is also available and can be downloaded at [http://ios.schoolenews.com.au](http://ios.schoolenews.com.au).

This process only needs to be completed once. You will then receive the newsletter each week via email unless you unsubscribe yourself. **If you change your email address then you should re-subscribe via the website.**

If you have any questions please contact the school office for assistance.

Thank You

Mrs Cheryl Walsh
Principal